



## University of San Diego Panhellenic Association Bylaws - 2019

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*Voted and approved by the Panhellenic Council on September 26, 2019*

## University of San Diego Panhellenic Association Bylaws

### Article I. Name

The name of this organization shall be the University of San Diego Panhellenic Association.

### Article II. Object

The object of the College Panhellenic Association shall be to:

- Conduct the business of the College Panhellenic only during the campus academic year.
- Promote the growth of individual chapters and the sorority community.
- Organize and sponsor a women's only membership recruitment program.
- Encourage the highest possible academic, social and moral standards.
- Coordinate activities establish orderly procedures and provide programming in addition to recruitment.
- Adjudicate all matters related to the NPC Unanimous Agreements, College Panhellenic bylaws and/or other governing documents, College Panhellenic membership recruitment rules, College Panhellenic Code of Ethics and College Panhellenic standing rules.
- Actively support the mission of its host institution.
- Promote good public relations.
- Give service to the community and campus.
- Promote friendship, harmony and unity among members, chapters, faculty, administrators and campus groups.

### Article III. Membership

#### A. Membership Classes

- a. There shall be three classes of membership: regular, provisional and associate. All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to these University of San Diego Panhellenic Association otherwise prescribed in these bylaws. Any rules adopted by this Panhellenic Association in conflict with the NPC Unanimous Agreements shall be void.

#### B. **Regular membership.** The regular membership of the University of San Diego Panhellenic Association shall be composed of all chapters of NPC sororities at the University of San Diego.

- a. Regular members of the College Panhellenic Council shall pay dues as determined by the College Panhellenic Council. Each regular member shall have voice and one vote on all matters.

#### 2. **Provisional membership.** The provisional membership of the University of San Diego Panhellenic Association shall be composed of all colonies or new establishments of NPC sororities at the University of San Diego.

- a. Provisional members shall pay no dues and shall have voice but no vote on all matters.
- b. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC fraternity and sorority. fraternity.

#### 3. **Associate membership.** Local sororities or national or regional non-NPC member groups may apply for associate membership of the University of San Diego Panhellenic Association.

- a. The membership eligibility requirements and the process for submitting an application and approval of the application shall be determined by the Panhellenic Council.
- b. Associate members shall pay dues as determined by the College Panhellenic Council.
- c. An associate member shall have voice and one vote on all matters except extension-related matters regarding regular membership, and,
  - i. If they are not participating in the primary recruitment process, they shall not have a vote on recruitment rules and establishment or modification of Panhellenic total.
  - ii. An associate member may be expelled for cause by a majority vote of the Panhellenic Council.
    - 1. An associate member shall not be entitled to vote on the question of its expulsion.
- d. To petition for Associate Membership to the College Panhellenic Association, a sorority shall:
  - i. Be willing to comply with the purposes, regulations and agreements adopted by the University of San Diego College Panhellenic Association as set forth in its Bylaws.
  - ii. Be willing to play an active role in Panhellenic meetings and participate in activities sponsored by Panhellenic.
  - iii. Meet all financial obligations.
  - iv. Meet all requirements stated by Panhellenic for extension.
  - v. Meet all University qualifications for recognition and be willing to accept
    - 1. University recognition.
      - a. The associate group shall consist of no less than four enrolled University of San Diego students, who meet Panhellenic Council standards for initiation, with two-thirds (2/3) eligible and planning to return to University of San Diego, the following semester, before it shall receive consideration for PHC membership.
  - vi. A two-thirds (2/3) majority vote of the Panhellenic Council is required for entry into the Panhellenic Council under associate status
  - vii. If approval of associate status is granted a letter will be sent to the petitioning organization containing the recommendation of the Fraternity and Sorority Advisor, including, but not limited to, the conditions of the extension, as well as the requirements for installation of an active chapter.
- e. The Privileges and responsibilities of associate members include:
  - 1. The selection of a delegate, who will attend Panhellenic Association meetings regularly and vote on all topics except for those governing recruitment and extension.
  - 2. The ability to serve on committees.
  - 3. Subjection to judiciary proceedings.
  - 4. The ability to participate in all Panhellenic programming such as Greek Week, awards programs, etc.

## Article IV. Officers and Duties

### Section 1. Officers

- A. The officers of the University of San Diego Panhellenic Association shall be President, Executive Vice President, Vice President of Health and Wellness, Vice President of Recruitment Operations, Vice President of Recruitment Programming, Vice President of Education, Vice President Programming, Vice President of Public Relations and Vice President of Philanthropy and Service.

### Section 2. Selection of Officers

- A. The Executive Board positions in the University of San Diego Panhellenic Association shall be held by a election process. Eligible candidates shall have been a member in good standing for a minimum of one semester prior to their election with a cumulative GPA of 2.8 along. All eligible candidate must be in good standing with their individual chapter and University of San Diego.
  - a. Nomination Procedure
    - i. Can be found in Panhellenic Association Standing Procedures section
  - b. Removal Procedure
    - i. Can be found in Panhellenic Association Standing Procedures section
  - c. Vacancy Procedure
    - i. Can be found in Panhellenic Association Standing Procedures section

### Section 3. Officer Term

1. The officers shall serve for a term of one year up until formal officer transition determined by Panhellenic President and Panhellenic Advisor.
  - a. Members of Panhellenic Recruitment Team: Panhellenic President, VP Recruitment Operations, VP Recruitment Programming will serve until completion of recruitment duties through the start of the spring semester that follows primary recruitment.

### Section 8. Duties of Officers

The President shall:

- a. Call and preside at all regular and special meetings of the University of San Diego Panhellenic Association and Panhellenic Council Executive Board.
- b. Serve as the primary liaison to the University administration. This includes but is not limited to monthly President Council meetings, campus committees, parent events, etc.
  - i. If not able to they are able to attend, they will appoint a person to do so.
- c. Report as required to the National Panhellenic Conference Area Advisor in collaboration.
- d. Maintain current copies of the following: University of San Diego Panhellenic Association bylaws, standing rules; the Panhellenic Association Procedures; the Panhellenic Association budget; correspondence and materials received from the NPC area advisor; all College Panhellenic reports to NPC; and other pertinent materials.
- e. Serve as a member of the Recruitment team during the planning and execution of Primary Recruitment.

- f. Will work and collaborate with Interfraternity Council President on issues or events that affect the Fraternity and Sorority community.
- g. Coordinate election and appointment of Panhellenic Officers and an annual Panhellenic evaluation with the support and guidance of the Panhellenic Advisor.
- h. Perform all other duties as assigned and support all initiatives and events put on by Panhellenic Executive board.

The Executive Vice President shall:

- a. Perform the duties of the President in her absence or inability to serve or at her call.
- b. Assist the Fraternity and Sorority Life office in investigating incidents of alleged misconduct among chapters of fraternities and sororities.
- c. Serve as an ex-officio, non-voting member of the Fraternity and Sorority life hearing board and will perform any other judicial duties that are further defined in the Fraternity and Sorority Life guidelines.
- d. Will receive and investigate all recruitment infraction complaints before/during/after primary recruitment, and handle those complaints according to the procedures outlined in the USD Panhellenic Standing Rules for Membership Selection and the National Panhellenic Conference Manual of Information in conjunction with Vice President of Recruitment Operations.
- e. Serve as chairwomen for the Panhellenic Judicial Board.
- f. Serve as treasurer for the Panhellenic Association
- g. Responsible for creating annual Panhellenic budget with the support of the Panhellenic Advisor along
  - i. Responsible for the general supervision of the finances of the University of San Diego Panhellenic Association including collection of chapter dues, other invoices and seeing through the payment of all Panhellenic expenses.
  - ii. Maintain current financial records and monthly financial report at regular Panhellenic Association meeting.
- h. Present Panhellenic requests-for-funds from the ASG Budget Committee or can designate a member of the Panhellenic executive board to attend.
- i. Work with Panhellenic President and Panhellenic advisor on revising the Panhellenic Association bylaws on a yearly basis.
- j. Perform all other duties as assigned and support all initiatives and events put on by Panhellenic Executive board.

The Vice President of Recruitment Operations shall:

- a. Responsible for all aspects of planning and implementing the primary Recruitment process and secondary recruitment process throughout the academic year.
- b. Calls and presides over the Panhellenic Recruitment Committee which consists of all chapter recruitment chairs.
- c. Works with the chapter recruitment chairs, recruitment advisors, and the Panhellenic advisor on revising the Panhellenic Association Recruitment Rules.
- d. Develops and coordinates the open house informational with Panhellenic recruitment team.
- e. Will design the day one shirt for chapters and potential new members approval the Panhellenic recruitment committee.

- f. Responsible for all room reservations and facilities/catering arrangements through UC Operations and Banquets and Catering.
- g. Will provide chapter education regarding positive 365 recruitment, the recruitment infraction process, and Panhellenic Association rules.
- h. Perform all other duties as assigned and support all initiatives and events put on by Panhellenic Executive board.

The Vice President of Recruitment Programming shall:

- a. Develops and coordinate recruitment information session that includes but not limited to intersession housing, chapter membership costs and recruitment attire.
- b. Create marketing materials with the Vice President of Communications <sup>SEP</sup> for all recruitment events.
- c. Will design the fall Panhellenic PR shirt with the approval of the Panhellenic recruitment team and Panhellenic recruitment committee.
- d. Will develop and coordinate the lead recruitment counselor appointment during the spring semester
- e. Develop and coordinate alongside the lead recruitment counselor in developing and coordinating all activities related to the recruitment counselor program, including but not limited to updating the recruitment counselor application, conducting interviews, planning recruitment counselor training, and supervising the recruitment counselors throughout the week of recruitment.
- f. Perform all other duties as assigned and support all initiatives and events put on by Panhellenic Executive board.

The Vice President of Education shall:

- a. Act as the liaison for diversity and inclusion initiatives on campus by reaching out to university organizations and departments to form partnerships on events and community education.
- b. Act as lead coordinator for New Member Education.
  - i. This includes but is not limited to: organizing all-chapter New Member education meetineventgs.
- c. Work in conjunction with Vice President of Health and Wellness to provide education of health and wellness related topics.
- d. Develop educational programming on topics on but not limited to career readiness, cultural awareness, well-being, etc.
- e. Perform all other duties as assigned and support all initiatives and events put on by Panhellenic Executive board.

The Vice President of Programming shall:

- a. Serve as co-chairperson of the Greek Week Committee, alongside the Interfraternity Council Vice President Programming, and perform the respective duties of this position including:
  - i. Coordinating chapter representation on the committee, planning and distributing a calendar of events for the week, reserving rooms/other areas, budgeting for events, obtaining permits (if needed), implementing/supervising the week and its events, and distributing/collecting evaluations upon the conclusion of the week and its events.

- b. Collaborates with Interfraternity Council and Fraternity/Sorority Multicultural Council for community wide programming.
- c. Coordinates programing and selects yearly sister sororities.
- d. Plans and coordinates for Panhellenic pride week and/or days.
- f. Perform all other duties as assigned and support all initiatives and events put on by Panhellenic Executive board.

The Vice President of Communications shall:

- a. Serve as the Panhellenic secretary and historian by archiving, taking and sending out all Panhellenic Council meeting minutes to all members of the Executive Board, General Panhellenic Council, Fraternity and Sorority Life staff and the National Panhellenic Conference Area Advisor.
- b. Be in contact with and act as Panhellenic liaison to Associated Students Governments.
- c. Create all marketing materials in collaboration with all Panhellenic executive board officers including but not limited too: Recruitment marketing, Panhellenic programming events and invitations and weekly management of the Panhellenic Website and other social networking platforms (Twitter; Facebook, Instagram). Will use USD's Creative Zone to create all marketing tools for the respective events.
- d. Work with Vice President of Programming and Vice President of Education in program development.
- e. Design Panhellenic apparel for the Panhellenic Executive Board
- f. Perform all other duties as assigned and support all initiatives and events put on by Panhellenic Executive board.

The Vice President of Philanthropy and Service shall:

- a. Coordinate philanthropic events for the Panhellenic Community.
- b. Coordinate at least one all-sorority service-project event per semester.
- c. Assist the Vice President of Programming the philanthropy and service aspects of Greek Week.
- d. Serve as co-chairperson, alongside the Interfraternity Council Vice President, Philanthropy and Community Service, on Greek Week programming regarding philanthropy and service component.
- e. Host two philanthropy chair roundtables throughout the semester.
- f. Perform all other duties as assigned and support all initiatives and events put on by Panhellenic Executive board.

The Vice President of Health and Wellness shall:

- a. Serve as the liaison between the Center for Health and Wellness Promotion and Fraternity and Sorority Life in accordance with the Sexual Assault Task Force as well as facilitate community discussions in accordance with the Statement on Sexual Assault.
- b. Working with Vice President of Education to provide educational programming or coordinating with other on-campus organizations for events occurring during National Hazing Prevention Week, Alcohol Awareness Week, Domestic Violence Aware Week, etc.

- c. Coordinate with the Health and Wellness Centers to provide resources in managing stress, addressing sexual violence awareness, addressing suicide prevention and to promote a positive body image to the Panhellenic Community.
- d. Provide resources, promote attendance at programs and/or educate Panhellenic women on relevant risk and safety issues.
- e. Perform all other duties as assigned and support all initiatives and events put on by Panhellenic Executive board.

## Article V. The Panhellenic Council

### Section 1. Authority

- A. The governing body of the University of San Diego Panhellenic Association shall be the Panhellenic Council.
  - a. The duty of the Panhellenic Council to conduct all business related to the overall welfare of the University of San Diego Panhellenic Association including, but not limited to: semesterly review and adjust campus total as needed; determining the cost of dues; approve the annual budget; consider extension; set a calendar of events; determine programming; and establish recruitment rules and recruitment style.
  - b. The Panhellenic Council shall also have the authority to adopt rules governing the Panhellenic Association that do not violate the sovereignty, rights and privileges of member women's fraternities.

### Section 2. Composition and Privileges

- A. The University of San Diego Panhellenic Council shall be composed of one delegate.
- B. The delegates shall be the voting members of the Panhellenic Council except as otherwise provided in Article III of these bylaws.
  - a. If the delegate is absent, the vote may be cast by a member of the fraternity or sorority.

### Section 3. Selection of Delegates and Alternates

- A. The Panhellenic Association recommends that all chapter delegates and alternates to the Panhellenic Council shall be selected by their respective women's fraternity chapters to serve for a term of one year commencing upon selection by the chapter, at the end of December through the next calendar year.

### Section 4. Delegate Vacancies

- A. When a delegate vacancy occurs, it shall be the responsibility of the fraternity affected to select a replacement within two weeks and to notify the Vice President of Communications.

### Section 5. Regular Meetings

- A. Regular meetings of the Panhellenic Council shall be held at a time established at the beginning of each academic term.
- B. Meeting locations will be reserved by the Fraternity and Sorority life office and will be communicated to the Panhellenic Council by Vice President of Communications.



#### Section 6. Duties and responsibilities of Delegates

- A. Must attend all Panhellenic Council meetings.
- B. Must support NPC Unanimous Agreements, policies and procedures.
- C. Must understand local College Panhellenic Association policies and procedures.
- D. Should know when to consult her sorority's NPC delegate for assistance and advice regarding Panhellenic concerns.
- E. Should be prepared and knowledgeable about Panhellenic concerns, the view of her member organization and chapter, and how to voice concerns to the Council.
- F. Should present regular College Panhellenic Association reports at chapter meetings.

#### Section 7. Special Meetings

- A. Special meetings of the Panhellenic Council may be called by the president when necessary and shall be called by her upon the written request of no fewer than one-fourth of the member women's fraternities of the University of San Diego Panhellenic Association.
  - a. Notice of each special meeting of the Panhellenic Council shall be sent to each member of the Panhellenic Council at least 24 hours prior to convening the meeting; however, such notice may be waived, and attendance at such meeting shall constitute a waiver of said notice.

#### Section 8. Quorum

- A. Two-thirds of the delegates from the member fraternities of the University of San Diego Panhellenic Association shall constitute a quorum for the transaction of business.

#### Section 9. Vote Requirements

- A. Proposed motions on issues that impact a chapter as a whole must be announced at a previous meeting to allow opportunity for chapter input before a vote may be taken on the issue.
- B. Two-thirds vote of the Panhellenic Council shall be required to approve a recolonization plan and for all extension-related votes. All other votes, unless specified in these bylaws, shall require a majority vote for adoption.

### Article VI. The Executive Board

#### Section 1. Composition

- A. The officers of the University of San Diego Panhellenic Association shall be President, Executive Vice President, Vice President of Health and Wellness, Vice President of Recruitment Operations, Vice President of Recruitment Programming, Vice President of Education, Vice President of Programming, Vice President of Communications, Vice President of Philanthropy and Service.

#### Section 2. Duties

- A. The Executive Board shall administer routine business between meetings of the Panhellenic Council.

### Section 3. Regular Meetings

- A. Regular meetings of the Executive Board shall be held at a time and place established at the beginning of each academic term.

### Section 4. Special Meetings

- A. Special meetings of the Executive Board may be called by the president when necessary and shall be called by her upon the written request of three members of the Executive Board.

### Section 5. Quorum

- A. A majority of Executive Board members shall constitute a quorum for the transaction of business.

## Article VII. The Panhellenic Advisor

### Section 1. Appointment

- A. The Panhellenic advisor of the University of San Diego Panhellenic Association shall be appointed by the University of San Diego administration.

### Section 2. Authority

- A. The Panhellenic advisor shall serve in an advisory capacity to the University of San Diego Panhellenic Association. The Panhellenic advisor shall have voice but no vote in all meetings of the Panhellenic Council and the Executive Board.

## Article VIII. Committees

### Section 1. Standing Committees

- A. The standing committees of the University of San Diego Panhellenic Association shall be the Fraternity and Sorority Life Standards Board and Panhellenic Judicial Board, Sexual Assault Task Force and Membership Recruitment Committee.
- B. Term. The standing committees shall serve for a term of one year, which shall coincide with the term of the officers.

### Section 2. Appointment of Committee Membership

- A. The Executive Board shall appoint members and chairman of all standing and special committees, except as provided otherwise in these bylaws, and, in making these appointments, recognize fair representation from all member women fraternities as much as possible.

### Section 2. Fraternity and Sorority Life Standards Board and Panhellenic Judicial Board

- A. The Fraternity and Sorority Life Standards Board and Panhellenic Judicial Board shall consist of Executive Vice President as chairman and appointed by application hearing board officers
- B. The Hearing Board officers shall participate in training to be educated about the purpose of the board, the rules and regulations of both FLSLB and Panhellenic Judicial Board qne will monitor, the procedures to be followed, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and deliberations and sanctioning.

- C. All chapters must have two standing hearing board officers.
  - a. Failure to meet this expectation may result in a Panhellenic Judicial Hearing.
- D. The Hearing Board shall educate member sororities about the College Panhellenic judicial procedure.
- E. Fraternity and Sorority Life Standards Board shall function as outlined in the Fraternity and Sorority Life Greek Guidelines. The duty of this board is to deal with alleged violations of the Constitution, Bylaws, University Policy and Standing Rules and Fraternity and Sorority Guidelines and other Panhellenic standing rules and guidelines Recruitment regulations as they are related to the USD policy.
- F. Panhellenic Judicial Board shall function as outlined by NPC policy that can be found in the Panhellenic standing procedures.
  - a. This board is in accordance with the NPC policies on mediation. The duty of the board is to deal with alleged violations of recruitment rules, code of ethics, Panhellenic Association bylaws and standing rules.
  - b. The Judicial Board shall consist of the vice president as chairman and 5 members from the College Panhellenic Association member organizations.
  - c. The Panhellenic hearing board officers can and will also serve as Panhellenic Judicial Board officers, if/when needed.

#### Section 4. Membership Recruitment Committee

- A. The Membership Recruitment Committee shall consist of a Vice President of Recruitment Operations, Vice President of Recruitment Programming, Panhellenic President (ex-officio) and one representative from each regular, provisional and associate women's only member (if they are participating in the primary recruitment process).
  - a. This committee shall review and develop membership recruitment rules and submit them for discussion and approval to the Panhellenic Council before the end of the academic term preceding the primary membership recruitment period.
  - b. After each primary membership recruitment period, the Vice President of Recruitment Operations with the support of Panhellenic Recruitment Team shall present a full report, including recommendations, to the Panhellenic Council based on an analysis of the recruitment statistics and recruitment evaluations from new members, potential new members who withdrew, each member organization and chapter advisor.
- B. Alumnae advisors may attend meetings of the committee. The alumnae advisors shall have voice but no vote.

#### Section 5. Sexual Assault Task Force

- A. The Sexual Assault Task Force will be comprised of the Vice President of Health and Wellness as the chairperson, the Interfraternity Council counterpart, and members of Panhellenic and Interfraternity Council organizations. Their purpose will be to lead community discussions regarding sexual assault awareness in accordance to the Statement on Sexual Assault.
  - a. All Panhellenic chapters are expected to adhere to the attendance policies set forth by the Vice President of Health and Wellness in partnership with Fraternity and Sorority Life and the Center for Health and Wellness Promotion.

#### Section 7. Other Committees

- A. Other such committees, standing or special, shall be appointed as deemed necessary by the Panhellenic Council.

### Article IX. Finances

#### Section 1. Fiscal Year

- A. The fiscal year of the University of San Diego Panhellenic Association shall be from January 1 to December 31 with the exclusive of the Panhellenic Recruitment budget that concluded at the end of the primary recruitment period.

#### Section 2. Contracts

- A. The signature of the President and of the Executive Vice President shall be required to bind the University of San Diego Panhellenic Association.

#### Section 3. Checks

- A. All checks issued on behalf of the University of San Diego Panhellenic Association shall be issued by the University of San Diego from the Panhellenic Association account. Check requests require the signature of the Assistant Director of Fraternity and Sorority Life and Panhellenic Advisor.

#### Section 4. Payments

- A. All payments due to the University of San Diego Panhellenic Association shall be given to the Executive Vice President who shall record them. Checks for payments shall be made payable to the University of San Diego Panhellenic Council.

#### Section 5. Dues

1. NPC College Panhellenic dues shall be paid annual as invoiced by the NPC office.
2. University of San Diego College Panhellenic dues share be paid semesterly to Executive Vice President as invoiced by Panhellenic Executive Board.
3. Panhellenic Association membership dues shall be an assessment per member and new member.
  - a. The dues of each Panhellenic Association member fraternity shall be an assessment per member and new member. The amount of such dues shall be \$15.00 per member and \$25.00 per new member.

- b. The dues of each Panhellenic Association member fraternity shall be payable at the beginning of each semester following the rest of chapter total.

#### Section 6. Fees and Assessments

- A. The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary.

### Article X. Extension

#### Section 1. Extension is the process of adding an NPC women's fraternity.

- A. The University of San Diego Panhellenic Association shall follow all NPC Unanimous Agreements and NPC extension guidelines found on the NPC website and in the Manual of Information.

#### Section 2. Voting rights

- A. Only regular members of the Panhellenic Council shall vote on extension matters,

### Article XI. Violation Resolution

#### Section 1. Violation

- A. Chapters shall be held accountable for the conduct of their individual collegiate and alumnae members. Conduct contrary to the NPC Unanimous Agreements, these bylaws, the Panhellenic code of ethics, standing rules and/or recruitment rules of the University of San Diego Panhellenic Association shall be considered a violation.

#### Section 2. Informal resolution

- A. Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

#### Section 3. Judicial process

- A. If informal discussions are unsuccessful, the judicial process will be set in motion by filing a report of the alleged violation. The University of San Diego Panhellenic Association shall follow all mediation guidelines found in the USD Panhellenic Association Standing Procedures. The University of San Diego Panhellenic Association shall follow all NPC Unanimous Agreements concerning the judicial process found in the Manual of Information.

#### Mediation.

- a. Mediation is the first step of the judicial process. TJudicial Board hearing.
  - a. When a violation is not settled informally or through mediation, the Judicial Board shall resolve the issue in a Judicial Board hearing.
- 1. Appeal of Judicial Board decision.
  - a. A decision of the Judicial Board may be appealed by any involved party to the NPC College Panhellenics Judicial Appeal Committee.

## Article XII. Hazing

- A. Per the Unanimous Agreements, the National Panhellenic Conference supports all efforts to eliminate hazing. All forms of hazing shall be banned.
  - A. Hazing Policy: The State of California, the University of San Diego, and the Office of Student Affairs have expressly and repeatedly asserted their opposition to hazing and pre-initiation activities which do not contribute to the positive development and welfare of pledges and members.
    - a. Hazing is defined as: "any action taken or situation created, intentionally, whether on or off University premises, to produce mental or physical discomfort, embarrassment or ridicule. Such activities and situations include but are not limited to: paddling in any form; creation of excessive fatigue; physical and psychological shocks; kidnaps, treasure hunts, scavenger hunts, road trips or any other such activities; wearing, publicly, apparel which is conspicuous and not normally in good taste; engaging in public stunts and jokes; morally degrading or humiliating games and activities; and any other activities which are not consistent with fraternal law, ritual or policy or the regulations and policies of the University of San Diego."

## Article XIII. Inclusion Statement

- A. University of San Diego College Panhellenic Association does not categorically deny membership to an individual, based on race, color, religion, age, national origin, ancestry, sexual orientation, gender identity and expression, military or veteran status, the presence of a disability, genetic information, familial status, political affiliation or participation in protected activities (discrimination based on sex is allowed through Title IX of the Educational Amendments of 1972).

## Article XIV. Parliamentary Authority

- A. The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the University of San Diego Panhellenic Association in all cases to which they are applicable and in which they are not inconsistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the University of San Diego Panhellenic Association may adopt.

## Article XV. Amendment of Bylaws

- A. These bylaws may be amended at any regular or special meeting of the University of San Diego Panhellenic Council by a two-thirds vote, provided that the proposed amendment has been announced and submitted in writing at the previous regular meeting allowing an opportunity for chapter input.

#### Article XVI. Dissolution

- A. This Association shall be dissolved when only one regular member exists at the University of San Diego. In the event of the dissolution of this Association none of the assets of the Association shall be distributed to any members of the Association, but after payment of the debts of the Association its assets shall be given to the National Panhellenic Conference.

## STANDING RULES

A College Panhellenic Association may wish to adopt additional rules that pertain to the administration of the association. This type of rules belongs in standing rules rather than bylaws. Standing rules are written as a separate document from the bylaws but should be attached to and distributed with the bylaws.

### Standing Rule I. Administration of Recruitment

1. One primary recruitment shall be held during the academic calendar year.
2. The National Panhellenic Conference quota-total system shall be followed.
3. If a chapter has not filled basic quota during primary recruitment, they may do so in secondary recruitment even though it puts them over total.
4. The preferential bidding system shall be used.
5. Every regularly enrolled woman (new member, initiated or affiliated member) in a chapter shall be counted in the chapter total.
6. A list of pledged, initiated and affiliated members shall be filed with the office of Fraternity and Sorority Life within seven days of the first week of classes.

### Standing Rule II. Requirements for Pledging and Initiation

1. A University of San Diego Panhellenic Association member fraternity may not issue an invitation to membership, or formally pledge a woman during the summer vacation period.
2. A student must be a University of San Diego full time student (12 units) with a cumulative GPA of 2.7 or higher to be eligible for Recruitment. Students must also have completed at least 12 units at the University of San Diego or 24 transfer units to be eligible for Recruitment.
3. A new member may be initiated whenever she has met the requirements of the fraternity to which she is pledged.



## Code of Ethics of the University of San Diego

We, the members of the women's sororities at the University of San Diego agree to promote honesty, respect, sisterhood and cooperation within the College Panhellenic and our respective chapters, and in our daily lives. This code of ethics is designed to inspire our members, reinforce exemplary conduct and values-based leadership, and perpetuate lifelong membership to enrich the sorority and Panhellenic experience.

We, as Panhellenic women of University of San Diego, agree on and commit to:

- Uphold and demonstrate the Panhellenic spirit in thought, word and action through our chapters as well as individual members.
- Demonstrate ethical behavior and conduct ourselves in a manner consistent with the mission and values of the College Panhellenic, each inter/national organization and our institution.
- Respectfully adhere to the Unanimous Agreements and all policies established by the National Panhellenic Conference.
- Avoid disparaging remarks about any sorority or collegiate women and refrain from discussing Panhellenic matters with nonmembers, in accordance with the dignity and good manners of sorority women.
- Recognize friendly relations with all collegiate women, both sorority members and nonmembers, realizing the importance of creating and building friendships.
- Plan recruitment events that provide opportunities for the greatest possible number of women to become sorority members while protecting the rights and privileges of individuals and the chapters.
- Provide a safe, positive and enriching recruitment experience, understanding that membership is a social experience arrived at by mutual selection.
- Strive to be truthful, honorable, open and friendly to all potential new members during all recruitment events.
- Be respectful of the rights of every potential new member to make her own choices, including the right not to join the women's sorority community.
- Refrain from limiting a potential new member's chances of becoming a member of the Panhellenic community by encouraging her to make a single intentional preference or to limit her choices.

We, as Panhellenic women of University of San Diego, also agree on and commit to:

- Respectfully adhere to the bylaws and recruitment rules of the University of San Diego Panhellenic Association.
- Abide by all local and federal laws and NPC inter/national member organization bylaws.
- Hold one another accountable to these standards, remembering at all times that we represent not only our individual chapters but also the Panhellenic community as a whole.

As Panhellenic women of University of San Diego, these are the tenets by which we strive to live.

